

FAIRVIEW RECOVERY SERVICES, INC.
MICA SOCIAL WORKER (Updated Sept. 2008)

MISSION STATEMENT: Fairview Recovery Services helps people with the disease of alcoholism, chemical dependency, and co-occurring conditions live independent, healthy, and productive lives by providing a continuum of individualized services and care.

As a member of the Fairview Team and an integral part of a culturally diverse work environment, candidates must be able to promote and support the attitudes, behaviors, knowledge and skills necessary to work respectfully and effectively with each other as well as demonstrate the ability to address the needs of the racial and ethnic individuals FRS serves.

DISTINGUISHING FEATURES OF THE POSITION: The work involves responsibility for planning, providing and managing the clinical and program needs of the clients served by this project in the community residences and supportive living programs. The incumbent will have responsibility to provide case management (i.e. coordinating all services being provided to the clients), coordination of the service plan development and ongoing reviews, crisis intervention, supportive counseling, symptom monitoring and management, identifying appropriate referrals and communication with those referrals. In addition to formulating and implementing individualized plans designed to restore and enhance social functioning for individuals, the work involves designing and implementing programs for specific target populations. The position requires the incumbent to perform independent analysis and develop alternate counseling strategies and diversion techniques. The incumbent will be assigned highly complex cases that require active coordination with other agencies (Mental Health, Criminal Justice). The position requires the incumbent to provide training to FRS staff to increase their knowledge of the dually diagnosed population. Work is performed under the direct supervision of the Director of Residential Services. The MICA Social Worker performs related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

- Manage Mannion House including supervision and evaluation of Mannion House Case Manager.
- Manage a caseload of 8-10 at any given time.
- Identify appropriate clients for referral to the program.
- Coordinate the referral and discharge processes with the Admissions Coordinator.
- Bridge clients who are proposed for placement at FRS to a pre-placement visit to meet staff and tour the facility when needed.
- Review current psychotropic medication and written prescriptions, the personnel or agency responsible for providing each service, and the place at which these services will be provided.
- Review financial/economic arrangements, transportation arrangements, vocational/educational services and family involvement.
- Develop individualized service plans for clients.
- Analyze individual client's problems.
- Develop service plan goals and alternate strategies and diversion techniques.

- Coordinate treatment activities with other agencies through regular joint planning meetings.
- Coordinate the treatment target population within the agency on acting as Primary Therapist.
- Provide immediate supportive reinforcement to clients in crises intervention situations.
- Provide professional consultation services and formal reports to other FRS programs.
- Provide services to agencies such as reporting, analysis of behavior of clients, and recommendations for treatment in relation to chemical dependency.
- Perform activities related to the maintenance and individual follow-up to cases and client records.
- Prepare and maintains various reports and records as required.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES: 1) Working knowledge of the principles, practices and techniques used in group and individual counseling. 2) Working knowledge of human behavior, socio-economic problems and development. 3) Ability to recognize psychiatric symptomatology and to participate in formulating effective treatment plans. 4) Ability to establish, maintain and terminate a counseling relationship. 5) Ability to establish and maintain effective working relationships with others. 6) Ability to communicate effectively, both orally and in writing. 7) Ability to maintain records and prepare reports. 8) Displays good judgment and tact. 9) Working knowledge of psychotropic medications. 10) Ability to manage crisis situations. 11) Ability to represent FRS and MICA program in meetings outside of the agency. 12) Working knowledge of chemical dependency and co-occurring disorders.

MINIMUM QUALIFICATIONS:

**Must be certified with a Qualified Health Care Provider (QHP) credential.
Must be a licensed Social Worker**